

GOOD SAMARITAN REGIONAL MEDICAL CENTER
Human Resources Policies and Procedures

DRESS CODE POLICY

APPROVED: STEVE JASPERSON

DATE: MAY 1, 2007

PURPOSE

Good Samaritan Regional Medical Center enjoys an excellent reputation among the citizens of our service area. While there are many reasons for this reputation, one of the ways to help maintain it is for all staff and students to present a professional image to our public. To help present this image and foster public confidence, staff members and students must dress appropriately for their work assignment and varied working conditions. Therefore, the purpose of this policy is to define a minimum standard of appropriate dress for students and staff of GSRMC. Managers may create additional standards beyond this minimum policy.

POLICY

1. Healthcare workers, employees, and students who have contact with the public must comply with the following personal appearance standards:
 - a. Employees and students are expected to dress in a manner that is normally acceptable in a healthcare setting. Employees and students will not wear suggestive attire, blue-jeans, shorts, exposed undergarments or midriffs, torn, patched, faded or soiled clothing, baseball hats, fleece, sweat shirts or sweat pants, or similar items that do not present an acceptable healthcare setting.
 - b. Hair will be clean, combed, and neatly trimmed.
 - c. Body piercings (other than earrings and mini nose studs) will not be visible.
2. Employees and students failing to meet established dress code standards will be sent home to change or to obtain scrubs from the linen room to continue their shift. A repeat violation of the standards will result in corrective action or termination.
3. All footwear will have closed toes and secured backs. Under no circumstances are flip-flops allowed in any environment.
4. No artificial nails on any employee or student who has hands-on patient contact, i.e., sterile processes, preparation of food and medications.
5. All employees and students will wear unaltered identification name badges while at work.
6. Since the incidence of asthma, respiratory allergy, and discomfort relating to odors is increasing, GSRMC encourages a "fragrance free" environment. Fragrances, scented aftershave, cologne, perfume, or other scented lotions should be used minimally.

SUBMITTED BY: Human Resources
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REVISED:
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