APPLICATION

All Samaritan Health Services (SHS) employees

DEFINITIONS

• None

INSTRUCTION STEPS

1. Sanitizing Stations / Respiratory Stations / PPE Kiosks
   A. One box of facemasks that is replenished often must remain in all kiosks located at entry points and registration areas
   B. The kiosks should be placed in an area where staff can see them, at the mid-point between the entry door and the registration staff
   C. Kiosks that are not at entryways or registration areas should have the masks removed and that space replaced with extra tissues

2. Department Supplies of PPE
   A. Employees should be aware that we are working to conserve our supplies of PPE to ensure the safety of our employees and patients
      1) At this time, PPE is not being provided to any external agencies or groups without the approval of the SHS Coronavirus Task Force
      2) Managers are in charge of assessing their department levels of PPE multiple times daily and determining what additional stock is necessary and working with materials to obtain that stock
      3) PPE supplies may not be taken out of our facilities

3. Gowns:
   A. In the event of severe shortage of gowns, routine use for contact isolation of patients infected with MRSA, VRE, and ESBL forming enterobacteriaceae may be discontinued as instructed by infection preventionists.

4. Procedure masks:
   A. Droplet isolation of MRSA lower respiratory tract infection will no longer be required.

5. Visitors and PPE
   A. Pediatric visitors to our hospital locations on field trips are not allowed at this time

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B. Visitors for patients in rooms with contact precautions for MDROs, including MRSA, VRE and ESBL’s will no longer use PPE. Visitors of patients on enhanced, enteric, airborne or droplet precautions should continue to use PPE per policy.

6. Annual Fit Testing of N95 Masks & PAPRs
   A. Annual Fit Testing of N95 Masks and PAPRs are being suspended at this time.
   B. Just in Time (JIT) fit testing of N95 Masks and PAPRs will be completed in its place.
   C. The Task Force and Employee Health are working together to prioritize the staff and locations that need JIT testing.

7. Supply of PPE in Outpatient Clinics
   A. The Task Force, Materials Management and Employee Health are working on a strategy for deploying PPE to outpatient clinics.
   B. If your clinic does not have any N95 masks or PAPRs in stock, you do not need to contact Employee Health or Materials Management to order. A system strategy is under way and stock will be deployed on an as needed basis.

ATTACHMENTS
   • None

REFERENCES
   • None

REVIEW/REVISION HISTORY

<table>
<thead>
<tr>
<th>Date of Revision</th>
<th>Revision #</th>
<th>Revision / Review</th>
<th>Revision Description</th>
<th>Collaborated With (i.e. Standardization Committee, VP’s, Quality, Risk)</th>
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<tr>
<td>03/05/2020</td>
<td>0</td>
<td>New</td>
<td></td>
<td>SHS Coronavirus Task Force, Materials Management, Employee Health</td>
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<tr>
<td>3/12/2020</td>
<td>1</td>
<td>Revision</td>
<td>Further guidance on gowns and procedure masks</td>
<td>SHS Coronavirus Task Force</td>
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