Administrative Fellowship Program
Aim Statement

The Administrative Fellowship program provides an enriching opportunity for Master’s prepared individuals to gain valuable practical experience in healthcare. The program provides early leaders with the exposure and project experience necessary to develop a successful career in the field of Healthcare Administration.
Mission

Building Healthier Communities Together.
Vision

Serving our communities with PRIDE.
Values

Passion | Respect | Integrity | Dedication | Excellence
Program Oversight

Executive Preceptors
Doug Boysen, MHA, JD
SHS President & CEO
Marty Cahill, MBA
CEO, Lebanon Community Hospital

Program Director
Barb Croney
VP, Research & Education

Advisory Committee
Diverse Team of Samaritan Employees

Rotation Preceptor
Daily Supervision
Admin Fellow
Weekly Program Steering
Continuous Support
Informal Mentor (Past Fellow)
Administrative Fellowship Advisory Committee Members

• Doug Boysen, JD, MHA – Executive Preceptor
• Marty Cahill, MBA – Executive Preceptor
• Barb Croney – Program Director
• Liberty Pertiwi, MHA
• Allie Cardenas, MPH
• Jodi Wagner, MHSA
• Shiloh Erven, MHA
• Courtney Maksimowicz, MHA
• David Raymond, MHA
• Marcus Alderman, MBA
• Mike Larsen, MHA
• Kym Clift, MBA
## Intern vs. Fellow

<table>
<thead>
<tr>
<th>Internship</th>
<th>Fellowship</th>
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<tbody>
<tr>
<td>Short Duration (12 weeks)</td>
<td>12-Month Duration</td>
</tr>
<tr>
<td>Unpaid or Stipend</td>
<td>Full-time Employee with Benefits</td>
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<tr>
<td>Usually One Department</td>
<td>System-Wide Rotations</td>
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<tr>
<td>Varied Degree Requirements</td>
<td>Degree Requirements: MHA, MBA, MPH (or similar in healthcare administration)</td>
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<tr>
<td>Diverse Career Interests</td>
<td>Demonstrated Interest in Healthcare</td>
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# The Benefits

<table>
<thead>
<tr>
<th>Samaritan</th>
<th>Fellow</th>
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<tbody>
<tr>
<td>Masters Level Work</td>
<td>Translating Theory to into Action: Skill Development</td>
</tr>
<tr>
<td>Fresh, Energized Perspective</td>
<td>Organizational Knowledge</td>
</tr>
<tr>
<td>Talent Screening &amp; Leadership Identification</td>
<td>Professional Mentorship</td>
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<tr>
<td>Employee Engagement</td>
<td>Network Building</td>
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Program Design

12 Month Program

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<tr>
<th>Jun</th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
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Focused Learning Areas:

- Hospital Operations
- Project Management
- Finance
- Human Resources
- Health Plans

- Research & Education
- Quality, Compliance & Risk
- Clinics Operations
- Information Systems
- General Administration
# Past Projects and Experiences

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<thead>
<tr>
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<tr>
<td>Imprivata GoLive - SAGH</td>
<td>NCAAA Compliance Audit</td>
</tr>
<tr>
<td>Pro Forma for STARS program</td>
<td>NCAAF Fellowship Program Development</td>
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<tr>
<td>340B Price Comparisons</td>
<td>Workforce Projections</td>
</tr>
<tr>
<td>Clinician Burnout and Resiliency</td>
<td>Palliative Care Needs Assessment</td>
</tr>
<tr>
<td>CABG Bundled Payment</td>
<td>Nutrition Services Workflow Study</td>
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<tr>
<td>Legal Aid Launch – Sweet Home Family Medicine</td>
<td>Employee Engagement Committee &amp; Wellness Council</td>
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National Council on Administrative Fellowships (NCAF)

• Joined in 2019

• Benefits:
  • Centralized application system
  • Adherence to code of good practice
  • Educational opportunities for Fellows
  • Networking
How to Apply

Samaritan Health Services will be participating in the National Administrative Fellowship Centralized Application Service (NAFCAS). NAFCAS is a simplified and streamlined application process for candidates interested in applying to administrative fellowships. The 2020/21 application cycle opens June 12, 2019.

To access the NAFCAS Application Portal, please visit: www.nafcas.liaisoncas.com
Application Requirements

• CV/ Resume
• Cover Letter
• Personal Statement
• Graduate School Transcripts
• 3 Short Answer Questions
Liberty Pertiwi, MHA
2016-2017

Liberty Pertiwi came to Samaritan Health Services as an Administrative Resident for the 2016-2017 year. As a resident she worked on many projects including provider wellness, 340B, and the development of the Samaritan Treatment and Recovery Services. After her residency and finding a special interest in clinic operations Pertiwi went on to become the Clinic Assistant Manager for Samaritan Cardiology. She is currently the Clinic Manager over Samaritan Endocrinology, Samaritan Rheumatology, Samaritan Kidney Specialists and Diabetes Education. Her education includes a Bachelors Degree in Healthcare Management and Policy from the Oregon State University and a Masters degree in Healthcare Administration from The George Washington University. As a native Oregonian she is fortunate to be delivering healthcare to the Samaritan community.
Past Fellows

Allie Cardenas, MPH
2018-2019

Allie Cardenas served as the Administrative Fellow at Samaritan Health Services during the 2018-2019 year. Before coming to Samaritan, Allie earned her Bachelors Degree in Dietetics from California State University, Chico and then continued on to earn her Masters Degree in Public Health with an emphasis in Health Management and Policy from Oregon State University. During her fellowship, she completed a number of different projects including an audit of NCAA compliance with Samaritan’s Sports Medicine Clinic, workforce projections, and served on the Employee Engagement Committee and Wellness Council throughout her experience. During her rotations she quickly discovered that her passion is in healthcare operations. After completing the fellowship, Allie transitioned into an Operations Manager position for Family Medicine and Supportive Services in the Albany community.
Contact Us

Visit our website at:

https://www.samhealth.org/careers-education/internships-other-training

OR

Email us at:

adminfellow@samhealth.org